

**DATE: 6th May 2025**

**To: All members of Winterslow Parish Council**

# **You are summoned to attend the May monthly Meeting of Winterslow Parish Council to be held at Winterslow Village Hall on Monday 12th May 2025 at 7.30pm****.**

**For the purpose of transacting the following business;**

**Yours Sincerely**

**Jane Tier**

**Clerk to the Council**

*The Press and Public are invited to attend, and so there will be an Open Forum at the beginning of the meeting to allow members of the public to ask questions or make comments regarding the work of the Council or other items which affect the Parish. Please note that proceedings may be recorded.*

**AGENDA**

**063.25 To receive apologies.**

**064.25 Declarations of Interest:**

(a) To receive **Declarations of Interest** in respect of matters contained in this agenda

(b).To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**065.25 Minutes**

To consider and resolve to approve the minutes of the 7th April 2025 Monthly Parish Council meeting.

**066.25** To consider any **urgent business** raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party.

**067.25 Planning applications.**

 **PL2025/02747**

 **Erection of Dwelling and Annex Building of Exceptional Quality & Design (Para 84e House) + Garage, Landscape Enhancements and Associated Works**

**Land Adjacent Falcon Cottage, Pincroft Lane, East Winterslow, Salisbury, Wiltshire, SP5 1BG**

 **PL2025/03171**

 **Listed building consent (Alt/Ext)**

 **Remedial works and installation of lining to basement walls against water ingress**

 **Roche Old Court, East Winterslow, Salisbury, SP5 1BG**

 **PL/2025/03296**

 **Single storey rear extension and front porch**

 **19 Stone Close, Middle Winterslow, Salisbury, SP5 1TN**

 **PL/2025/03073**

 **Lawful development: Existing use**

 **Certificate of lawfulness for existing use or development to confirm that the detached annexe building at the above site is lawful**

 **Fourwynds, Tytherley Road, Winterslow, Salisbury, SP5 1PZ**

**068.25 Planning application update.**

*Application Ref: PL/2025/02047 - Householder Application Address: Moorhaven, Livery Road, Winterslow, Salisbury, SP5 1RF Proposal: Demolition of the existing conservatory and store, erection of a single storey side extension. Applicant Name: Mr Dave Pearce Case Officer: Megan Donovan Decision Date: 25 April 2025 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000D8Bja*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000D8Bja)

*Application Ref: PL/2025/02173 - Householder Application Address: Hibernus, Middleton Road, Winterslow, Salisbury, SP5 1QL Proposal: Construct front extension and covered porch. Raise the roof to add two bedrooms and bathroom, install front pitched dormer, install flat roofed side dormer and velux. Replace the rear extension flat roof with a pitched tiled roof. Applicant Name: Miles and Tessa Parsons-Brooome Case Officer: Mary Rose Scott Decision Date: 02 May 2025 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000DBkUf*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000DBkUf)

**069.25 Governance**

**Roles and Responsibilities**

*To agree Working Group(s) and Councillor Roles and Responsibilities.*

***Objectives***

 *To agree the Clerks Objectives for the 25/26 year.*

**Strategic Plan –** *To receive a report from Cllr Edler and resolve to agree an action plan*

 *for progressing forward.*

**Risk Register –** *To receive an update from Cllr Elder and Resolve to agree an action plan*

*for progressing forward.*

**070*.25* Finance** –

*Update on use of Scribe accounting system from the Clerk*

**To Resolve to agree:**

**a. The May monthly payments and agree the Bank**

**b. To Resolve to agree to set up and sign Direct Debits for Virgin Media and for Hills Waste**

**c. To Resolve to agree to sign the Speed Indicator Device Contract**

 **d. To Resolve to agree a quote for Velux Blinds at Barry’s Field.**

**e. To Resolve to agree to hire a Marquee for the Village Fete, £820.00, plus VAT.**

**071.25 Highways / Footpaths**

*To Receive a report from Cllr Moody on the Parish Stewards tasks in the village*

**072.25 Barry’s Fields**

*Proposal to install bike rack. Cllr Murton*

 **To Resolve to agree actions on the BF Fire Risk Assessment from Wessex Fire and Security.**

**073.25 Recreation**

1. **Play equipment inspections – Report from Cllr Elder**
2. **To discuss and Resolve to agree a request from Clarendon Juniors for usage of the Recreation ground for Saturday football.**
3. **To discuss options for installing outdoor adult gym equipment in the Parish. Cllr Elder.**
4. **To Resolve to agree a request for a memorial tree to be planted at the Recreation ground or Barry’s Fields.**

**074.25 Appointing Local Contractors**

To Resolve to initiate and operate a ‘Contractor panel’ of local people, to undertake various ad-hoc tasks in the Parish, comprising of but not limited to; painting, decorating, hedge cutting, brickwork, carpentry. Cllr Taylor

**075.25 To receive an update on the following outstanding matters*;***

* + 1. *Recreation Ground car park lock overnight*
		2. *Stone Close asset transfer*
		3. *Bells Lane –*
		4. *Soakaway – Middleton Road*
		5. *Bus Shelter cleaning*
		6. *The Village Pond*
		7. *Sharepoint*
		8. *New bin at Bus Shelter*

**076.25 Correspondence**

*To note correspondence received.*

**077.25 To confirm the date of the next full council meeting**

**078.25 To close the meeting.**